

**BID FOR  
SUPPLY AND INTALLAITON OF CC CAMERAS IN THE NIPCCD CAMPUS  
AT GUWAHATI**

**NIPCCD**

**National Institute of  
Public Cooperation & Child Development**

Jawahar Nagar, Khanapara, Guwahati-781 022

Phone : 0361-2303049

**TENDER NOTICE FOR SUPPLY AND INSTALLATION OF IP BASED CC CAMERA**

Sealed tenders are invited by the National Institute of Public Cooperation and Child Development, (NIPCCD) for supply and installation of CC Cameras. The tender form may be obtained only on working days on request on deposit of Rs. 100/-in each with the cashier of the Institute by 05-09-2018 up to 3.00 p.m. The tender form and details can also be downloaded from Institute's website: [www.nipccd.nic.in](http://www.nipccd.nic.in) which, duly filled in, may be submitted along with earnest money deposit of Rs.10000/- (Rupees ten thousand only) drawn in favour of NIPCCD payable at Guwahati. Tender shall be accepted by 3.00 p.m. on 05-09-2018 and will be opened on the same day at 3.30 p.m.

Sd/-

Assistant Administrative Officer

**National Institute of  
Public Cooperation & Child Development**  
Jawahar Nagar, Khanapara, Guwahati-781 022

**Tender for supply, Installation, Testing & Commissioning of IP Based Video surveillance System (CCTV) at NIPCCD, Regional Centre, Jawaharnagar, Khanapara, Guwahati-781 022 (Assam)**

National Institute of Public Cooperation & Child Development (NIPCCD) is an autonomous Institute working under the Ministry of Women & Child Development, Govt. of India. The Institute proposes to install surveillance system in its Administrative Building and Hostel Building separately at Guwahati, Assam. The company/agency/dealer fulfilling the following terms and conditions may send their bids to the Regional Director, NIPCCD, Jawaharnagar, Khanapara, Guwahati-781022:

- 1) The bid duly filled in all respect enclosing necessary documents may be addressed to, the Regional Director, NIPCCD, Jawaharnagar, Khanapara, Guwahati, Assam, PIN-781022 so as to reach on or before 05-09-2018 till 3.00 p.m.
- 2) The technical bids will be opened on the same day at 3.30 p.m. on 05-09-2018 at NIPCCD, Guwahati in the presence of bidders who may wish to be present, either by themselves or through their authorized representatives.
- 3) The detailed Terms & Conditions as Annexure-I, Scope of Work as Annexure-II, Bidder particulars as Annexure-III. Format for submitting Price Bid as Annexure-IV are attached with this tender document and can be downloaded from NIPCCD website [www.nipccd.nic.in](http://www.nipccd.nic.in)
- 4) Director NIPCCD reserves the right to accept/reject any or all tenders without assigning any reason whatsoever.

**BID FOR SUPPLY AND INSTALLATION OF CC CAMERA**

1	Bid inviting Officer/Authority	Regional Director National Institute of Public Cooperation & Child Development (NIPCCD) Jawaharnagar, Khanapara, Guwahati-781022
2	Name of the work	Installation of CC Camera
3	Bid documents obtainable from	a) Administrative Section of the Institute, (b) on NIPCCD website: <a href="http://www.nipccd.nic.in">www.nipccd.nic.in</a>
4	Earnest Money Deposit	EMD of Rs.10000/- drawn in favour of NIPCCD, Guwahati.  D.D. No. _____ Date: _____  Bank amount in words:
5	Date of submission of Bids	05-09-2018 up to 3.00 p.m.
6	Date & Time for opening of Bids	05-09-2018 at 3.30 p.m.
7	Place of submission of Bids	National Institute of Public Cooperation & Child Development (NIPCCD) Jawaharnagar, Khanapara, Guwahati-781022
8	Other important criteria prescribed by the bid inviting authority	Subject to Terms & Conditions mentioned in the bid documents.
9	Technical Bid details	Bidders particulars

**SPECIFICATION OF MATERIALS**

Sl. No	Description of the product	Make	Quantity
1	IP Based Dome Camera as per specification	Techvision/ CP plus	13
2	IP Based Bullet Camera as per specification	Hikvision/ CP plus	04
3	16 Channel Network Video Recorder as per specification	Techvision	02
4	SATA 4 TB HDD	Techvision	02
5	POE 16 Port Network Switch	Techvision	02
6	CAT 6 Cable	Reputed make	As per requirement
7	Supply of power cable	Reputed make	As per requirement
8	Supply of HDMI Cable	Reputed make	As per requirement
9	Supply of 1" PVC pipe	Reputed make	As per requirement
10	Supply of wall mount Rack for NVR & accessories	Reputed make	02
11	Supply of 2 KVA Online Uninterrupted Power Backup System with three nos. Exide batteries.	Numeric/APC/Luminous & Battery-Exide make	02 sets
12	RJ 45 connector		As per requirement
13	32" LED Monitor	LG/Samsung	02
<b>SERVICE COMPONENTS</b>			
1	Installation, Testing & commissioning charges of IP Dome & Bullet Cameras along with NVRs, SATA 4 TB HDD, POE 8 Port Network Switches, Wall mount racks, Laying and Terminating of Cat-6 cable and PVC pipe with accessories (clamps, bends) etc.		

## INSTRUCTION TO BIDDERS

### 1. Eligible Criteria:

- a) The bidder should be a registered partnership firm/Company under the Companies Act, 2003 and also register with GST Department. Self attested copy of Registration of the firm/incorporation of the company, TIN No., PAN No. GST No. should be enclosed and preferably registered as seller with Government e-Market.
- b) The bidder shall have its registered office/Branch Office/Service Centre in Guwahati and shall submit a self-attested proof of the same.
- c) Bidder should have completed at least three work orders amounting to Rs.3 lakhs each pertaining to supply and installation of CCTV and other accessories during last two years up to 31.3.18.

### 2. Submission of the Bid:

The bid shall be submitted in the following manner as mentioned below:

- **Envelope-I:** shall contain Technical bid along with relevant documents. The document duly stamped and signed on each page as token of acceptance of all terms and conditions of the tender in a sealed envelope.
- **Envelope-II:** shall contain Financial Bid with relevant documents and the same shall be duly signed and stamped on each page as token of acceptance of all terms and conditions of the tender in sealed envelope. The completed bids may be submitted in person or alternatively by registered post/speed post so as to reach by the time and date stipulated for receipt of Bid. Bids received after due date and time shall not be accepted.

### 3. Earnest Money Deposit (EMD)

- a) All bids must accompanied by Earnest Money for an amount of Rs.10000/- (Rupees ten thousand only) (except where legally exempted) in the form of D.D. issued by any scheduled/nationalized bank of India drawn in favour of NIPCCD.
- b) In case the Bidder claims for waiver of EMD, the bidder shall provide documentary proof of being registered with the Central Purchase Organization or Micro and Small Enterprises as per Rule 170 of GFR 2017, of Govt. of India.
- c) Bid without EM or documentary evidence for waiver of the same as indicated above shall be summarily rejected as non-responsive.
- d) Unsuccessful bidder's EMD will be returned within 30 days from the date of placement of order to the successful bidder.

- e) The successful bidder's EMD will be released along with the final payment to it on completion of the work.
- f) No interest is payable on the EMD.

#### **4. Period of Bid Validity:**

Bids shall remain valid for 90 days from the date of bid opening. Any bid valid for a shorter period than the period specified shall be rejected as non-responsive. In exceptional cases, NIPCCD may seek extension of the Bid validity period, where the process could not be completed for any reason.

#### **5. Last date & Time for receipt of Bids:**

The last date for receipt of Bids is 05-09-2018 till 3.00 p.m. Technical Bids will be opened on the same day at 3.30 p.m. Date of opening of Financial bids will be intimated separately to the technically qualified bidders.

#### **6. Award of Contract:**

- a) NIPCCD shall issue PO to the L1 bidder, prior to the expiry of the period of Bid validity period.
- b) After award of contract, the job must be completed within a month.
- c) The liability of the successful bidder to perform the job will commence from the date of notification of Award. The completion period shall be counted from the date of 'Notification of Award of Job.'

#### **7. Payment Terms:**

100% Payment will be paid to the bidder after successful delivery, installation, testing and commissioning of the supplied materials at desired location at NIPCCD, Guwahati. The payment shall be made after submission of invoice in triplicate in the name of Regional Director, NIPCCD along with the satisfactory installation and commissioning report duly signed by the concerned officer of the authority.

#### **8. General Terms & Conditions:**

- a) Unit price must be mentioned in INR inclusive of transaction cost.
- b) Original Manufacturer Authorization Form of camera and NVR should be submitted along with the technical bid.
- c) Product Quoted (CCTV/NVR and software if any) should be of same make.
- d) The requirement/installation of CCTV Cameras may increase or decrease as per the needs of the department and the bidder should have the capacity to provide more CCTV cameras/accessories as and when required by NIPCCD for installation.

**1. Scope of Work:**

- a) Installation of 17(13+4) cameras at desired locations covering the entrance to all the floors.
- b) All cameras should be IP based.
- c) The IP based Video Surveillance system shall be a Hybrid System with distributed architecture having control station at the administrative and Hostel Building.
- d) A network, comprising a 16-port switch connected with CAT6, shall be laid for transmission of signal from cameras to the Control Room.
- e) After commissioning the Video surveillance system, the same shall be demonstrated for all its capabilities to the relevant user department to make them familiar with the system.

**2. Warranty period:**

All the equipment supplied against this RFP shall have warranty for a period of one year from the date of installation and commissioning.



## BIDDER'S PARTICULARS

Sl. No.	Particulars	Details
1	Name of the Bidder	
2	Full Address of the Bidder	
3	Full address of Operating Brach/Office, Guwahati (self attested proof of the same to be attached) Telephone No: FAX No. E-Mail address:	
4	Name of the Authorized Signatory	
5	Name & address of the officer to whom all references shall be made regarding this tender	
6	Telephone	
7	Fax No.	
8	E-Mail	
9	Mobile	
10	Name of Bank Account holder	
11	Name of Bank and Branch	
12	Bank Account No.	
13	IFSC Code	
14	Date of Incorporation of Company. (Attach ROC Registration certificate, partnership Deed or any other relevant legal document)	
15	Details of Earnest Money Deposit, if not exempted	
16	Annual Turn-over of the bidder for the last 3 financial years ending 31.3.18	
17	Has the bidder completed at least 3 work orders amounting to Rs.3 Lakhs each pertaining to supply and installation of CCTV along with other accessories during the last 2 years up to 31.3.18? If yes, submit the details.	

Bidder:  
Signature  
Name  
Designation  
Company

**FINANCIAL BID**

To  
 The Regional Director  
 National Institute of Public Cooperation & Child Development  
 Jawaharnagar,  
 Khanapara, Guwahati

Sub: Price Bid for Supply, Installation, Testing and Commissioning of IP Based Video surveillance System (CCTV) at NIPCCD Regional Centre, Guwahati.

Name of the Bidder.....  
 Address for Correspondence.....

I/we hereby submit the commercial bid for supply, installation, testing and commissioning of IP Based Video surveillance system (CCTV) at NIPCCD, Guwahati as per the specification given in this tender document within the time specified and in accordance with the terms and conditions and shall be bound by the stipulation made by me in this bid.

Sl. No	Description	Make	Qty	Unit rate	Amount	Tax	Total Cost
1	IP Based Dome Camera as per specification	Techvision /CP plus	13				
2	IP Based Bullet Camera as per specification	Techvision /CP plus	04				
3	16 channel Network Video Recorder as per specification	Techvision /CP Plus	02				
4	SATA 4 TB HDD	Reputed make	02				
5	POE 16-Port Network Switch	D-Link/ equivalent	02				
6	CAT 6 Cable	Reputed make	As per requirement				
7	1" PVC pipe	Reputed make	As per requirement				
8	Power cable	Reputed make	As per requirement				

9	HDMI Cable	Reputed make	As per requirement					
10	6U RACK for NVR & accessories	APC/Luminous or equivalent	02					
11	2 KVA Online Uninterrupted Power Backup System with three nos. Exide batteries.	APC/Numeric/Luminous	02 sets					
12	RJ 45 connector		As per requirement					
13	32" LED Monitor	LG/Samsung	02					
	<b>SERVICE COMPONENTS</b>							
	Installation, testing & commissioning charges of IP Dome & Bullet cameras along with NVRs, SATA 4 TB HDD, POE 8 Port Network Switches, Wall mount racks, Laying and Terminating of Cat-6 cable and PVC pipe with accessories (clamps, bends) etc.							

- 1.The rate should not be provided as a percentage figure but in absolute Indian Rupees.
- 2.The rate quoted must be reasonable and valid for 90 days from the date of opening of financial bid.

Signature with seal of Tenderer  
Company name with full address